

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Tuesday, 6 May 2014

To: The Members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend a meeting of Surrey Heath Borough Council to be held in the Council Chamber, Surrey Heath House on Wednesday, 14 May 2014 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

1 Mayor

To elect the Mayor for the ensuing year.

2 Deputy Mayor

To elect the Deputy Mayor for the ensuing year.

3 Minutes

To approve as a correct record, the minutes of the meeting of the Council held on 16 April 2014 - attached.

4 Apologies for Absence

To report apologies for absence.

5 Mayor's Announcements

The Mayor to make his announcements.

6 Declarations of Interest

Members are invited to declare any Disclosable Pecuniary Interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting.

7 Executive Arrangements

The Leader has responsibility for the discharge of all executive functions, for the appointment of councillors to the Executive and for the determination of the individual portfolios to be allocated to the Portfolio Holders.

The Leader can chose to delegate any/all of the executive functions to the Executive as a whole; a committee of the Executive; an individual member of the Executive; an officer; an area committee; joint arrangements; local Member in relation to their ward, or another local authority.

The Leader to advise the Council in relation to

- (a) the arrangements for the exercise of executive functions for the ensuing year;
- (b) the appointment of councillors to the Executive;
- (c) the individual portfolios to be allocated to the Portfolio Holders.

8 Establishment of Committees and Review of Political Proportionality

To appoint the committees of the Council for the ensuing year and to review the political proportionality of the committees. (Report of the Executive Head of Corporate attached).

9 Appointment of Members to Committees

In accordance with the allocation of seats as determined at item 8 above, and having regard to the nominations of the political groups (to be laid on the table), to appoint members to the following committees for the 2014/15 municipal year:

- (a) Planning Applications Committee
- (b) Licensing Committee
- (c) Community Services Scrutiny Committee
- (d) External Partnerships Select Committee
- (e) Performance and Audit Scrutiny Committee
- (f) Standards Hearing and Determination Committee
- (g) Appointments Committee
- (h) Selection Committee

10 Appointment of Chairmen and Vice Chairmen

To appoint the Chairmen and Vice-Chairmen of the above committees.

11 Joint Committee

To appoint a member to the Police and Crime Panel for the 2014/15 municipal year on the nomination of the Leader of the Conservative Group.

12 Working Groups and Other Bodies

For the 2014/15 municipal year, to appoint the following working groups of Council, to appoint the membership thereof having regard to the nominations of the political groups:

<u>Working Group/Committee</u>	<u>Seats</u>
The Governance Working Group	5
Joint Staff Consultative Group	8
The Waste Contract Consultative Committee	5

13 Responsibility for Functions

To consider the report of the Executive Head of Corporate in relation to the Scheme for Delegation of Functions (attached).

14 Questions

To deal with questions, if any, under Procedure Rule 11.